



**NORTHEAST FLORIDA REGIONAL TRANSPORTATION
COMMISSION (NEFRTC)/RTCC
MEETING SUMMARY**

Wednesday, August 22, 2018 - 1:30 PM
NFTPO Board Room
980 North Jefferson Street
Jacksonville FL 32209

MEMBERS PRESENT:

Commissioner James Bennett, Baker County, **Chairman**
Commissioner Chip Laibl, Putnam County, **Vice Chairman**
Commissioner Lindsey Brock, Duval County, **Secretary**
Commissioner Bill Bishop, Duval County, **Treasurer**
Commissioner Ennis Davis, Duval County
Commissioner Jimmy Johns, St. Johns County
Commissioner Danny Leeper, Nassau County

MEMBERS ABSENT:

Commissioner Doug Conkey, Clay County
Commissioner Bill Gulliford, Duval County
Doreen Joyner Howard, FDOT

OTHERS PRESENT:

Janell Damato, FDOT
Cheryl Freeman, RS&H
Mike Hays, Nassau Transit
Althea Inman, Career Source
Liz Peak, RMG
Brian Teeple, NE FL Regional Planning Council
Brad Thoburn, JTA

STAFF PRESENT:

Elizabeth DeJesus, TPO
Alan Mosley, RTC
Jennifer Lott, TPO

1. CALL TO ORDER

Chairman Bennett called the meeting to order at 1:40 pm. Introductions were made around the room.

2. PUBLIC COMMENT

None at this time.

3. APPROVAL OF THE JUNE 20, 2018 RTC/RTCC JOINT MEETING SUMMARY

Chairman Bennett asked for review and approval of the June RTC/RTCC joint meeting summary.

Lindsey Brock made a motion to approve the June 20, 2018 RTC/RTCC Joint meeting summary; seconded by Bill Bishop; motion carried unanimously.

4. TREASURER'S REPORT FOR JULY 2018

Bill Bishop presented the Treasurer's Report for July 2018.

Lindsey Brock made a motion to approve the Treasurer's Report for July 2018; seconded by Jimmy Johns; motion carried unanimously.

5. RTC FY 2018 REVISED BUDGET – RESOLUTION 2018-01

Bill Bishop presented Resolution 2018-01 to amend the 2018 Approved RTC budget to correct the level of budget carry forward identified in the FY 2017 Certified Financial Statements.

Bill Bishop made a motion to approve Resolution 2018-01 amending the 2018 approved RTC budget to correct the level of budget carry forward; seconded by Jimmy Johns; motion carried unanimously.

6. RTC FY 2019 PROPOSED BUDGET – RESOLUTION 2018-02

Alan Mosley presented the RTC FY 2019 proposed budget that will go through November 30, 2018. This budget reflects ongoing professional services and the required annual audit.

Chairman Bennett asked if there were any questions.

- Bill Bishop suggested that as we have not yet resolved the issue of the RTCC, we change the wording of “Other Services” to “Final Disposition of Funds”.
- Chairman Bennett stated that we amend the wording as follows:

513.34 Disposition of Funds Balance

Lindsey Brock made a motion to approve Resolution 2018-02 as amended; seconded by Bill Bishop; motion carried unanimously.

7. NF TPO PRESENTATION – DISCUSSION AND ACTION

- **RTC Sunset Resolution - Deferred**
- RTCC Continuation and Preferred Destination
- Use of RTC Fund Balance
- Chairman Bennett informed the Board that at last week’s TPO Board meeting Alan Mosley did a presentation that outlined the possible transition of the RTCC to the TPO. The TPO Board has indicated that they are open to discuss this issue.
- The TPO Board consists of 19 members that represent Nassau, Clay, Duval and St. Johns counties. Baker and Putnam counties sit on the TPO Board in an Ex-Officio capacity. Once a year, they convene as the TRIP agency for a single program by FDOT. They suspend the TPO Board meeting and convene as the TRIP agency. Baker and Putnam counties are voting members within this agency. Once that is done, they reconvene the TPO Board meeting. We would follow the same concept with the RTCC if it were under the TPO.
- Chairman Bennett informed the Board that Diane Hutchings, the TPO Board Chair, conveyed to the TPO Board that she has some reservations about the RTCC coming up under the TPO. Chairman Hutchings expressed her concerns as it relates to Clay County and their transit provider. She does not see any value as it relates to Clay County. We believe that the RTCC would be best suited under the TPO. Hopefully, we can present something at the September meeting and have this on the TPO Board agenda in October.
- Bill Bishop commented that if we are unsuccessful in getting the TPO to take over the RTCC, then there is no other place for it to go. In that case, we sunset the RTC and prorate the remaining money and disperse it to each of the counties.

- Lindsey Brock wanted to know if Chairman Hutchings would block this issue from being brought before the TPO Board.

Chairman Bennett responded that he does not believe that she would do that. He believes that she was just expressing her opinion on this issue.

Alan Mosley commented that Chairman Hutchings expressed to him that she is open to discussion, but wanted to let everyone know her thoughts on this issue.

- James Bennett commented that even though Clay County would not sign a resolution to participate in the RTC, it is not the only challenge that we face. There is no dedicated funding source, and none of the counties have offered to contribute any money for this coming year.

Brad Thoburn commented that what he heard from Chairman Hutchings was that whatever entity the RTCC ended up under should have expertise in transportation. Chairman Hutchings specifically mentioned JTA. We are open to the conversation, and have invested in several of the studies that the RTC and RTCC have done.

- Chairman Bennett commented that JTA needs to be a part of this. We are trying to set up the governance of the RTCC. This is more a part of how the governance is set up, and how the revenues will continue to fund the services of the RTCC. How the governance is set up will determine whether I support this or not.
- Danny Leeper wanted to know if there has been a discussion on dedicated funding going forward.

James Bennett replied that there has not been any discussion about dedicated funding. The \$246,000 would go solely for the support of the RTCC. The money cannot be used for any other activities. The question is, long-term, does the TPO have any funding sources that the RTCC could tap into.

- Lindsey Brock commented that before we would approve any transfer of the funds we would need to have a commitment from the TPO as to their acceptance and the governance structure.

Chairman Bennett responded that it needs to be clearly defined and agreed upon by the TPO what the governance structure is and the funds are to be used only by the RTCC.

- Lindsey Brock stated that because those funds are not limited to the four counties the TPO can spend those dollars on all six counties.
- Alan Mosley informed the Board that Resolution 2018-03 deals with the sunset of the RTC.
- Jimmy Johns wants to know how the timeline for communication works out in relation to Sunshine Laws, etc.

Chairman Bennett responded that he does not feel that we should move forward with Resolution 2018-03 until we have this resolved with the TPO.

Chairman Bennett also commented that he anticipates having another dialog at the TPO's Board meeting in September with action in October. It would be appropriate in October or November to pass Resolution 2018-03. If that does not occur, then in November the Board will decide how to disperse the remaining funds.

- Danny Leeper wanted to know if it would be helpful to have a subcommittee to come up with the benefits of the RTC and meet with Chairman Hutchings and Jeff.

Chairman Bennett wanted to know if we set up a subcommittee meeting do we have to notice that meeting. He suggested that we continue to work through Jeff and have a discussion at the TPO Board meeting. We can identify the committee members now and meet if we need to.

- Lindsey Brock wanted to know if we could notice the RTC meeting and meet at the TPO Board meeting to discuss this issue.

Chairman Bennett responded that a lot of those details have to be worked out with Jeff on how it is going to be handled and who it is going to report to.

- Alan Mosley commented that he feels that working through Jeff is the right way to proceed.
- Lindsey Brock suggested a joint meeting with the RTC and the TPO for September. The RTC can then meet and pass Resolution 2018-03.

Chairman Bennett responded that he feels like a joint meeting won't be something that the TPO Board will want to do.

- Bill Bishop commented that this is one small item in the grand scheme of things from the TPO Board's standpoint.
- James Bennett wanted to know can more than one Board member show up at the TPO Board meeting.

Brian Teeple responded that a member of the RTC can attend the TPO Board meeting, but you cannot delegate a member to act on behalf of the RTC without the meeting being noticed.

- Danny Leeper commented that maybe Chairman Bennett can make a presentation to the TPO Board and the Board members can be there for discussion and/or clarification.
- Bill Bishop commented that we should designate Chairman Bennett as a spokesman and to answer any questions.
- Chairman Bennett informed the Board that Resolution 2018-03 will be deferred until November.

► 9. **RTCC UPDATE**

Liz Peak informed the Board that the RTCC feels that the TPO is the best place for them as it has regional capabilities. The RTCC members are ready to move forward. The UF Will Call Center facility will be up and running shortly. Nassau and Baker counties will participate in this paratransit project. The Regional Express route is on track for December 3. The MOU has been signed and there is a public hearing tomorrow at Nassau County's FSCJ campus from 4 – 6 p.m. We are also working on a branding exercise with JTA and their staff to create a brand for the Nassau County route, and hope to have it finalized by next month.

► 10. **EXECUTIVE DIRECTOR'S REPORT**

Alan Mosley informed the group that he has spoken to Senator Gibson and she is pleased that the RTCC will continue on.

Chairman Bennett asked the group if there is anyone that Alan needs to outreach to regarding the status of the RTC.

PUBLIC COMMENT

None at this time.

There being no further business, the meeting was adjourned at 2:47 p.m.

James Bennett, Chairman

Lindsey Brock, Secretary