



NORTHEAST FLORIDA REGIONAL TRANSPORTATION
COMMISSION (NEFRTC)
MEETING SUMMARY

Wednesday, April 12, 2017 - 1:30 PM
NFTPO Board Room
980 North Jefferson Street
Jacksonville FL 32209

MEMBERS PRESENT:

Commissioner Doug Conkey, Clay County, **Chairman**
Commissioner James Bennett, Baker County, **Vice Chairman**
Commissioner Lindsey Brock, Duval County, **Secretary**
Commissioner Bill Bishop, Duval County
Commissioner Ennis Davis, Duval County
Commissioner Jimmy Johns, St. Johns County
Jim Knight, FDOT, Board Advisor

MEMBERS ABSENT:

Commissioner Chip Laibl, Putnam County, **Treasurer**
Commissioner Danny Leeper, Nassau County
Commissioner Sam Newby, Duval County

OTHERS PRESENT:

Carolyn Morgan, Clay County Planning Dept.
Liz Peak, RTC and Ride Solution
Richard Milian, Broad and Cassel (via phone)
Brad Thoburn, JTA
Geanelly Reveron, JTA
Brian Teeple, Northeast Florida Regional Council
Cheryl Freeman, RS&H
Kelsey Cox, JAX Chamber
Phong Nguyen, St. Johns County

STAFF PRESENT:

Joe Stephenson, Executive Director
Ginny Montgomery, North Florida TPO Staff

1. **CALL TO ORDER**

Chairman Doug Conkey called the meeting to order at 1:30 pm. Introductions were made around the room.

2. **PUBLIC COMMENT**

None at this time.

▶ 3. **APPROVAL OF THE MARCH 8, 2017 MEETING SUMMARY**

Chairman Doug Conkey asked for review and approval of the March meeting's summary.

Bill Bishop made a motion to approve the March 8, 2017 meeting's summary; seconded by Ennis Davis; motion carried unanimously.

▶ 4. **TREASURER'S REPORTS FOR MARCH 2017**

In the absence of the treasurer, Joe Stephenson reviewed the Treasurer's Report for March. He reported there was a higher than normal expenditure under professional services for March which included his monthly salary and a three month invoice for Public Involvement and marketing services paid.

Bill Bishop made a motion to approve the Treasurer's Report as presented; seconded by Ennis Davis; motion carried unanimously.

▶ 5. **APPROVAL OF THE CONTRACT FOR A NEW EXECUTIVE DIRECTOR**

James Bennett reported the contract for Alan Mosley, the new Executive Director of the RTC is similar to the current executive director's.

Lindsey Brock moved approval of the Executive Director's Contract; seconded by Bill Bishop; motion carried unanimously.

► 6. **APPROVAL OF A REVISED CONTRACT WITH JOE STEPHENSON FOR SUPPORT SERVICES**

Mr. Stephenson reviewed the revised contract for him to provide support services for Mr. Mosley during the transition. He will be paid hourly on an as needed basis for the next five months. The contract can be terminated at any time. He reported a legal consultant has reviewed both contracts.

A question was asked if this expense will be doable in the current budget. Mr. Stephenson stated these expenses were included in the 2017 budget.

At this time, Chairman Conkey acknowledged Mr. Stephenson for his dedication to the RTC and presented him with a gift of appreciation.

Jimmy Johns made a motion to approve the revised contract as presented for Mr. Stephenson for support services; seconded by Lindsey Brock; motion carried unanimously.

► 7. **STATUS OF PUBLIC HEARING & COUNTY PREVIEW PRESENTATIONS**

Mr. Stephenson reported all six counties have had their public hearings and the report is included in the updated Regional Multimodal Transportation Plan (RMTP). He suggested a quick adoption of the RMTP will make it easier to work with the counties to acquire a resolution from each of them. An approved resolution from the RTC Commissioners is needed to go forward.

After a brief discussion, it was decided that some action needs to be taken for the organization to survive the sunset laws. It was noted that to get Duval County's approval could take several months as it is the largest entity. Each county will receive a presentation before asking for approval of a resolution.

Lindsey Brock moved to approve a resolution adopting the Regional Multimodal Transportation Plan; seconded by Bill Bishop; motion carried unanimously.

8. **JTA SKYWAY PRESENTATION**

Brad Thoburn of the Jacksonville Transportation Authority presented an update on the Skyway Modernization. He reported the next phase of the process was to develop the Ultimate Urban Connector (U2C) project. He stated the existing Skyway has 2 ½ miles of track with eight stations.

Mr. Thoburn reported feedback was obtained from the public on where to expand the system. He discussed the areas of expansion. He stated there will be more frequency and flexibility of the vehicles with the new system. Also a new Transit and Pedestrian bridge will be built over the river to connect the North and South banks. JTA is moving forward looking at autonomous vehicles and removing the guidebeam system. This will give the system an opportunity to be at ground level in some places for convenience to the riders.

9. REGIONAL TRANSIT COORDINATING COMMITTEE (RTCC) UPDATE

Liz Peak updated the Commission on the activities of the RTCC committee. She stated that JTA has done a Regional Fare Best Practices and Feasibility Study. She reported technical assessments have been completed for all counties and the Study is in draft form. They are on target for completion of the Shirley Conroy Grant application which will provide funding for fall 2017.

At the last RTCC meeting, Mutual Aid agreements were discussed. Also examples of insurance procurements were shared. She reported an insurance broker has been invited to speak with the RTCC members.

Ms. Peak also stated the RTC website will be expanded to accommodate regional transit information sharing. She reported that FDOT's 511 system has been updated to include contact information and website links for all counties.

A regional branding and marketing project has started by the request of the RTCC partners. Victoria Pennington updated the Commission on what has been done. She reported a video is in production and should be completed by the next RTC Board meeting. JTA is helping with two grants for the marketing projects. She stated a regional brand is necessary to make the public aware of the connection of the counties for transit services.

10. EXECUTIVE DIRECTOR'S REPORT

Mr. Stephenson announced the next RTCC meeting will be Wednesday, April 19.

Mr. Mosley stated what he thinks he is doing with the Jacksonville Chamber and Alliance will complement what is going on at the RTC and is very excited to start.

11. PUBLIC COMMENT

None at this time.

12. ADJOURN

There being no further business, the meeting was adjourned at 3:10 p.m.

Doug Conkey, Chairman

Lindsey Brock, Secretary