



NORTHEAST FLORIDA
**REGIONAL
TRANSPORTATION
COMMISSION**

January 27, 2016
9:30 AM

980 North Jefferson St., Jacksonville, Florida 32209

Agenda

1. Welcome and Introductions
2. Public Comment
3. Approval of the December 2, 2015 Meeting Summary*
4. Treasurer's Report*
5. Regional Multimodal Transportation Plan (RMTP)
 - A. Process Overview
 - B. Economic Analysis: Report
 - C. Regional Transit Action Plan: Update
 - D. Public Involvement Plan: Recommendation*
 - E. RMPT Final Draft: Discussion
6. Executive Director's Report
7. Public Comment
8. Adjourn

*Action Items



**NORTHEAST FLORIDA REGIONAL TRANSPORTATION
COMMISSION (NEFRTC)
MEETING SUMMARY**

Wednesday, January 27, 2016 - 9:30 AM
NFTPO Office
TPO Board Room
980 North Jefferson Street
Jacksonville FL 32209

MEMBERS PRESENT:

Commissioner Doug Conkey, Clay County, Chairman
Commissioner James Bennett, Baker County, Vice Chairman
Commissioner Rachael Bennett, St. Johns County, Secretary
Commissioner Chip Laibl, Putnam County, Treasurer
Commissioner Ennis Davis, Duval County
Commissioner Lindsey Brock, Duval County
Commissioner Bill Bishop, Duval County
Commissioner Scott Wilson, Duval County
Jim Knight, FDOT, Board Advisor

MEMBERS ABSENT:

Commissioner Danny Leeper, Nassau County

OTHERS PRESENT:

Jeff Sheffield, North Florida TPO
Richard Milian, Broad and Cassel
Carolyn Morgan, Clay County Planning Dept.
Liz Peak, JTA
Cheryl Freeman, RS&H
Lowell Clary, Clary Consulting
Brad Thoburn, JTA
Ivan Rodriguez, JTA
David Kaufman, JAXPORT
Jeff Crammond, ETM
Victoria Pennington, MVP Marketing & Public Affairs
Denise Bunnewith, North Florida TPO

STAFF PRESENT:

Joe Stephenson, Executive Director
Ginny Montgomery, North Florida TPO Staff

CALL TO ORDER

Chairman Doug Conkey called the meeting to order at 9:30 am and led the Invocation and Pledge of Allegiance. Introductions were made around the room.

2. PUBLIC COMMENT

None at this time.

► 3. APPROVAL OF DECEMBER 2, 2015 MEETING SUMMARY

Chairman Conkey asked for review and approval of the December 2, 2015 meeting summary.

Chip Laibl made a motion to approve the December meeting summary; seconded by Bill Bishop; motion carried unanimously.

► 4. TREASURER'S REPORT

Chip Laibl reviewed the monthly Treasurer's report. The remaining balance is \$421,248.61.

James Bennett moved to approve the Treasurer's report as presented; seconded by Rachael Bennett; motion carried unanimously.

Chairman Conkey requested a list of anticipated expenses from now until the end of the fiscal year. Mr. Stephenson will work with the Chairman and prepare something appropriate for the next meeting.

5. REGIONAL MULTIMODAL TRANSPORTATION PLAN (RMTP)

Mr. Stephenson brought attention to the Long Range Transportation Plan process diagram (attached) which begins at the top with the Long Range Transportation Plan (LRTP) prepared by the North Florida Transportation Planning Organization. He stated that Chapter 343, F.S., identifies this as the as the foundation of the RTC's planning effort. He pointed out that the RTC plan

required by Chapter 343, F.S., including implementation and funding elements, has been titled the "Regional Multimodal Transportation Plan" (RMTP). In its current draft version, this document identifies corridor and project priorities derived almost exclusively from the LRTB. The process by which these priorities were identified is described in the document narrative, as are the existing but unrealized funding mechanisms currently available to local governments within the Region. For the purposes of today's discussion this document is referenced as the "RMTP RTC Priorities" component. The planning effort that produced this document was accomplished by HNTB and funded by the TPO, as a part of the L RTP: The budget for this effort is now expended.

The Regional Transit Action Plan (RTAP) was described as a separate planning effort designed to involve transit stakeholders from all regional counties in identifying and prioritizing implementable projects that improve regional transit services. The next meeting of the RTAP will be February 4th, when the members will prioritize projects and discuss a governance structure for ongoing regional coordination. These projects will be incorporated into the next stage of the RMTP. Referring to the process flow chart, he noted that these two components are depicted in dark blue and are nearing completion. The RTAP effort is funded by JTA and supported by RS&H.

Referring again to the process flow chart, Mr. Stephenson directed attention to the Economic Analysis component depicted in light gray. He described this as a detailed and focused effort to identify detailed funding options and recommendations for each project prioritized in the RMTP RTC Priorities and RTAP components. This study is currently active and is funded by the RTC.

He introduced Lowell Clary, of Clary Consulting, who presented the first draft Economic Analysis Report included in the agenda book. Mr. Clary summarized key funding options and keys to funding allocations. He told identified sources that would match funding to projects and showed some project specific examples.

Mr. Clary asked the Commission to review the written information and provide any input to Mr. Stephenson. Mr. Stephenson stated that he would welcome the opportunity to meet with any Commissioner to discuss details of the information presented by Mr. Clary. The final report and recommendations are expected to be a focus of the Commission's February 24, 2016 meeting.

Mr. Stephenson next reviewed the role and intent of the Draft RMTP component, depicted in dark blue on the flow chart, as the next step in the RMTP process. This Draft RMTP will incorporate input from the RTC Priorities Component, the RTAP and the Economic Analysis component, along with substantial public involvement considerations. Preparation of this draft document will require contracting with a Planning and Engineering consultant. Mr. Stephenson recommended that the services of this consultant be procured by obtaining a

minimum of three quotes based on a simple Scope of Services. After some discussion, it was decided to authorize Mr. Stephenson to start the proposal process using ET&M, RS&H and HNTB. **James Bennett moved to accept this process using the above mentioned agencies; seconded by Lindsey Brock.** After further discussion, **James Bennett moved to amend his motion to include E&R and HDR to the list of agencies; seconded by Rachael Bennett; motion carried unanimously.**

Mr. Stephenson next recommended use of the "Piggy Backing" approach for selecting a Public Involvement contractor. He recommended using the TPO's existing marketing and public involvement consultant. He reviewed a proposal from Victoria Pennington for \$55,000. After some discussion, **Rachael Bennett moved to approve Victoria Pennington as the marketing and public involvement contractor; seconded by Bill Bishop; motion carried unanimously.** Ms. Pennington will present her ideas at the February meeting.

6. EXECUTIVE DIRECTOR'S REPORT

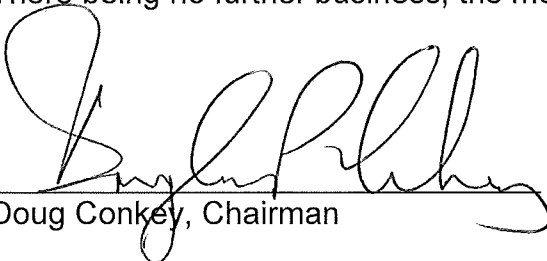
Mr. Stephenson reported he had attended the JAX Chamber/JaxAlliance Transportation Committee meeting. He has been asked to make a presentation of the RTC and an unspecified upcoming meeting. He suggested that the RTC Board might want to include a presentation from the JAX Chamber/JaxAlliance Transportation Committee at a future meeting. He reported that he will be attending the SMPS Transportation Summit on February 3rd and the St. Johns County Transit Development Plan Stakeholders meeting tomorrow. He stated the Annual Florida Commission on Ethics Coordinator's update was due this week and he will be working on that.

7. PUBLIC COMMENT

None at this time.

8. ADJOURN

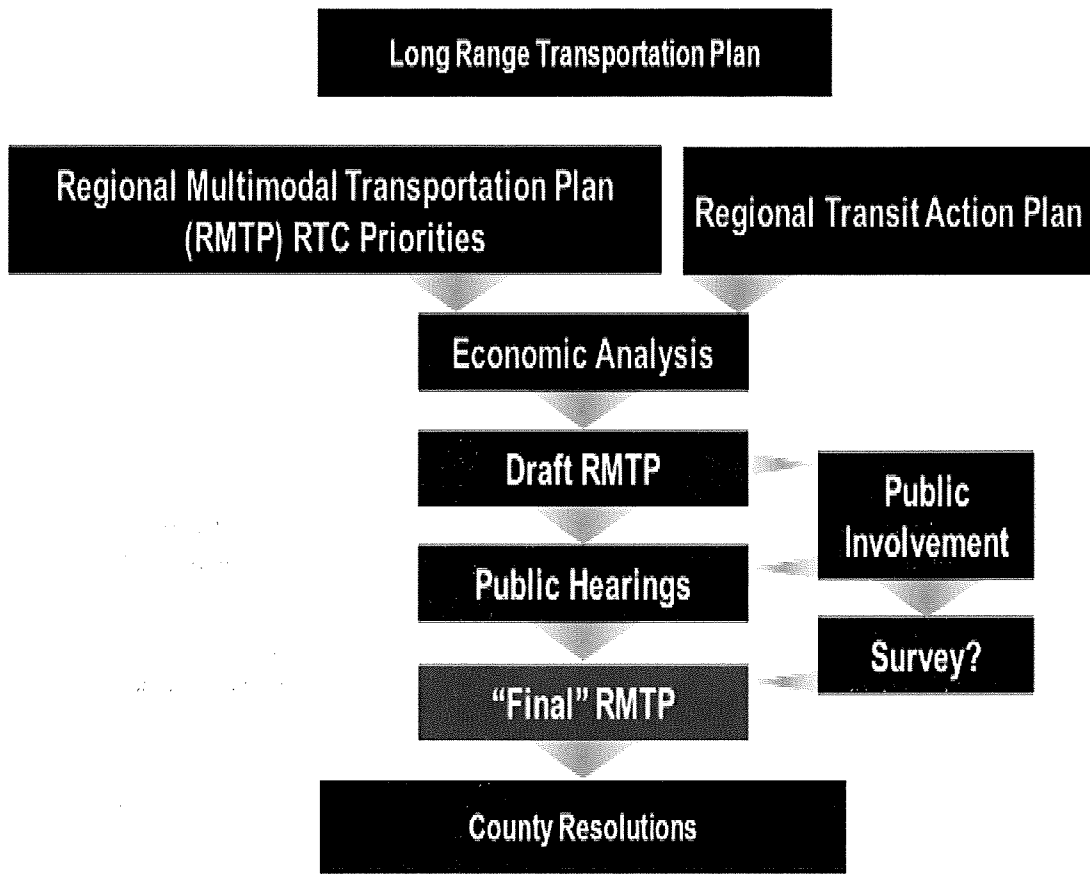
There being no further business, the meeting was adjourned at 11:30 a.m.



Doug Conkey, Chairman



Rachael Bennett, Secretary



Source: Santa Regional Transportation Commission | srta.com