



NORTHEAST FLORIDA
**REGIONAL
TRANSPORTATION
COMMISSION**

February 24, 2016
9:30 AM

980 North Jefferson Street, Jacksonville, Florida 32209

Agenda

1. Welcome and Introductions
2. Public Comment
3. Approval of the January 27, 2016 Meeting Summary*
4. Treasurer's Report*
5. Fiscal Year 2015 Audit Report*
6. Regional Transit Action Plan
 - a. Status Report
 - b. *Transit Planning 4 All* Grant Application*
7. Economic Analysis Report*
8. Cash Flow Analysis
9. Executive Director's Report
10. Public Comment
11. Adjourn

*Action Items



NORTHEAST FLORIDA REGIONAL TRANSPORTATION
COMMISSION (NEFRTC)
MEETING SUMMARY

Wednesday, February 24, 2016 - 9:30 AM
NFTPO Office
TPO Board Room
980 North Jefferson Street
Jacksonville FL 32209

MEMBERS PRESENT:

Commissioner James Bennett, Baker County, Vice Chairman
Commissioner Ennis Davis, Duval County
Commissioner Lindsey Brock, Duval County
Commissioner Bill Bishop, Duval County
Jim Knight, FDOT, Board Advisor

MEMBERS ABSENT:

Commissioner Doug Conkey, Clay County, Chairman
Commissioner Rachael Bennett, St. Johns County, Secretary
Commissioner Chip Laibl, Putnam County, Treasurer
Commissioner Danny Leeper, Nassau County
Commissioner Scott Wilson, Duval County

OTHERS PRESENT:

Jeff Sheffield, North Florida TPO
Richard Milian, Broad and Cassel (via phone)
Carolyn Morgan, Clay County Planning Dept.
Liz Peak, JTA
Eugene Branagan and Lucas Clary, Clary Consulting
Brad Thoburn, JTA
Mary Ann Magers, Magers & Associates
Carnell Oliver, Duval County Resident

STAFF PRESENT:

Joe Stephenson, Executive Director
Ginny Montgomery, North Florida TPO Staff

CALL TO ORDER

In the absence of the Chairman, Vice-Chairman James Bennett called the meeting to order at 9:55 am. He then led the Invocation and Pledge of Allegiance. Mr. Bennett stated that due to a lack of quorum today, no actions could be taken and all items are presented for the information of Board members present.

2. PUBLIC COMMENT

Carnell Oliver, 5527 Oak Leaf Road, Jacksonville, commented on the lack of infrastructure and public transit. He stated a funding source is needed and suggested a regional sales tax.

▶ 3. APPROVAL OF JANUARY 27, 2016 MEETING SUMMARY

Deferred to next meeting.

▶ 4. TREASURER'S REPORT

Deferred to next meeting.

▶ 5. FISCAL YEAR 2015 AUDIT REPORT

Mary Ann Magers of Magers & Associates distributed copies of the RTC 2015 Audit Report. She reported there were no issues or adjustments made. Executive Director Joe Stephenson stated that copies of the audit are to be sent to several government agencies by March 1. Due to lack of quorum no approval can be made today. He requested that the copies be sent as is to these agencies before the deadline without board approval. The members present agreed to send the copies before the March 1 deadline.

► 6. REGIONAL TRANSIT ACTION PLAN

Mr. Stephenson presented an update on the Regional Transit Action Plan (RTAP). He reviewed the participants of the working group, the activities and transit project highlights. He stated the next steps will include creating a draft document for review and approval by the Board, then incorporating the RMTP into the draft Regional Multimodal Transportation Plan (RMTP). The Public Involvement process will then begin. Following public and local government input, the final RMTP will be adopted.

Liz Peak presented information regarding the “*Transit Planning 4 All*” grant application. This grant is sponsored by the Department of Health and Human Services Administration for Community Living.

She presented the purposes of the grant along with the advantages and challenges. She reported the grant is for \$86,000 to be used in one year. Half of the amount must be used in the first 6 months with the remainder used before the year ends. The funds will be awarded on May 1, 2016. She stated this grant would create a Regional Mobility Council that could take forward the recommendations from the working group and provide the leadership that is needed to implement the plans. The Regional Mobility Council will function as an advisory committee to the RTC. She said the working group and the action plan are ready to be executed. The deadline for the proposed application is March 18 which will be prior to the next RTC meeting.

The members present discussed the application and concluded that obtaining the grant will be beneficial to the RTC. The consensus of members present was that the Executive Director should proceed with the application process. If it is later determined by the Board that the application is not in the best interest of the RTC it can be withdrawn by a majority vote of the Board.

► 7. ECONOMIC ANALYSIS REPORT

Mr. Stephenson reported that this report is a continuation from last month’s meeting. He introduced Eugene Branagan, Partner, from Clary Consulting, LLC, to answer any questions regarding the Economic Analysis Report.

There was a discussion as to the repairs being done on the St. Johns Ferry and if this project should be removed from the list. It was decided that there remained work that needed to be done in the future on the docks and other Ferry infrastructure. Mr. Branagan stated he would check into this project and make appropriate adjustments to the list.

8. CASH FLOW ANALYSIS

Mr. Stephenson stated that the Chairman had asked at the last meeting for a report on the proposed cash flow for 2016. He had included the report in the agenda book. He reviewed each line item in the report.

9. EXECUTIVE DIRECTOR'S REPORT


Mr. Stephenson reported on his activities since last meeting. He attended the SMPS Transportation Summit, two RTAP Working Group meetings and the Nassau and Putnam Counties LCB meetings. He reported completing the Florida Commission on Ethics Coordinator's update and the DUNS registration, with the SAM and TrAMS registrations still in process. He will be attending the TPO's annual power breakfast titled, "Beyond Traffic: The Smart Cities Challenge" on March 1.

10. PUBLIC COMMENT

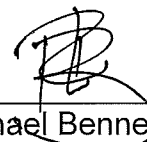
None at this time.

11. ADJOURN

There being no further business, the meeting was adjourned at 11:15 a.m.



Doug Conkey, Chairman



Rachael Bennett, Secretary